

Neptune Rowing Club

(FOUNDED 1908)



CLUB RULES

(REVISED 1989, 1998, 2000, 2001, 2004, 2009, 2012, 2013,
2018)

PREMISES

LONGMEADOWS, ISLANDBRIDGE, DUBLIN 8

Neptune Rowing Club



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Neptune Rowing Club



1 Name of Club

The name of the club shall be Neptune Rowing Club, hereafter referred to as "The Club".

2 Object

The object of the Club shall be to promote, encourage and carry on the sport of rowing.

3 Statement of Non-Discrimination.

The Club is fully committed to the principles of equality of opportunity and is responsible for ensuring that no member, volunteer, employee or job applicant receives less favourable treatment on the grounds of age, gender, disability, race, ethnic origin, nationality, colour, parental or marital status, pregnancy, religious belief, social status, sexual orientation or political belief.

4 Colours

The colours shall be Black and Light Green which must be worn by each member when competing

5 Affiliation to IARU

The club shall be affiliated to the IARU and will conform in all respects with its rules.

6 Committee of Management

The Committee of Management of the Club shall consist of the President, six Vice-Presidents, the Captain, the Honorary Secretary, the Honorary Treasurer, the Assistant Honorary Secretary, the Assistant Honorary Treasurer and six ordinary members. Five shall form a quorum. All shall be elected each year by the members of the Club for that year. The Captain shall be elected at a Special General Meeting during the month of July and all others at the Annual General Meeting held during the month of September. At least three-fourths of this Committee of Management shall be elected from those members who have immediately prior to their election been full and/or life member of the Club for not less than two years. All members of the Committee of Management shall be eligible for re-election to the Committee of Management annually. The Committee of Management shall meet at least once in every calendar month and as often thereafter as they themselves shall decide. Every Minute signed by the Chairman shall be conclusive evidence, without any further proof of the facts stated therein. The Committee of Management may form Sub-committees in order to facilitate the Management of the Club. The terms of reference and authority of any sub-committees must be precisely determined and approved by the Committee of Management.



7 Election of the Committee

Nomination forms together with notice of The Annual General Meeting must be forwarded to members prior to the 15th August each year. The names of members proposed for election to the Committee of Management together with the names of the proposer must be received by the Honorary Secretary before August 31st. A list of all such nominations together with the names of the proposer and seconder shall be posted in a prominent position in the Club and sent by electronic means ten days prior to the date of the Annual General Meeting and shall be distributed to members at the meeting. Final notice of the Annual General Meeting shall be forwarded to members not less than seven days before the Annual General Meeting.

8 Honorary Secretary

It shall be the duty of the Honorary Secretary to

- (a) Deal with all correspondence as directed by the Committee of Management.
- (b) Record in the Minute Book all business transacted at each Committee, Special or General Meeting, with particulars of attendance.
- (c) Ensure that all decisions made by the Committee of Management are carried out.
- (d) Keep an accurate list of members and post a copy of it in a prominent position in the Club.
- (e) Present a report on the activities of the Committee of Management to the Annual General Meeting.
- (f) Ensure that proper care and maintenance of the Club grounds, buildings and fittings is carried out and to report any damage to the grounds, buildings and fittings to the Committee of Management.

The Secretary shall be assisted by the Assistant Honorary Secretary who shall work under his direction.

9 Honorary Treasurer

It shall be the duty of the Honorary Treasurer to keep accurate books and records showing the financial affairs and all receipts, disbursements, assets and liabilities of the Club. The records shall be open to inspection to all members of the committee of Management at any reasonable time. All payments made by the Honorary Treasurer must be approved by the Committee of Management. Cheques issued on behalf of the club must be countersigned by either the President or the Honorary Secretary. Neither he nor any other member shall bind the Club in any liability without the previous sanction of the Committee of Management.

He shall prepare the Annual Accounts of the Club to July 31st each year and submit them together with the Auditors report to the Annual General Meeting. He shall be assisted by the Assistant Honorary Treasurer who shall work under his direction.

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10 Auditor

The annual accounts shall be audited by a Public Auditor who shall be elected at the Annual General Meeting. The Committee of Management shall have the power to fill any vacancy arising during the year.

11 Captain

(a) Nominations for the position of Captain together with the name of the proposer must be received by the Honorary Secretary not later than the 30th June. A list of nominations together with the names of the proposer and seconder shall be posted in a prominent place in the Club and sent by electronic means ten days prior to the date of the Special General Meeting and distributed to the members at the meeting.

(b) The Captain should have overall responsibility for

- (i) The recruiting and training of oarsmen.
- (ii) The planning of a regatta programme and its presentation to the Committee for approval.
- (iii) The entering of Club crews in regattas.
- (iv) The presentation of a report at the Annual General Meeting on the years rowing activities.
- (v) The management, control and discipline of all crews.
- (vi) The proper care and maintenance of all boats and equipment, over which he shall have control.
- (vii) The final preparation and selection of Regatta crews.

He may appoint Vice-Captains.

Each Vice-Captain shall have responsibility for the supervision of training activities of crews under their control, the management of these crews at regattas and any other duties as may be delegated to them by the Captain with their agreement. The Captain shall have the power to remove any of the Vice-Captains and appoint successors in the event of their failing to perform their duties. The Captain assumes responsibility on the 1st August.

(c) The Captain shall have the power to suspend any member under his authority from participating in rowing activities from any period from that date of suspension to the end of the rowing season. However, any member who is suspended in this manner shall have the right to



appeal to the Committee of Management, without prejudice to his right to appeal to a Special General Meeting which may uphold or overrule the Captain's decision.

12 Safeguarding children and vulnerable persons

Neptune Rowing Club is fully committed to safeguarding the well being of its members. Every individual in the club should, at all times, show respect and understanding for their rights, safety and welfare, and conduct themselves in a way that reflects the principles of the organisation and the guidelines provided by our governing body and contained in the Code of Ethics and Good Practice for Children's Sport.

13 Membership

Membership shall consist of five categories, viz, Full, Junior, Life, Temporary, and Associate.

Full Member

A candidate for Full Membership shall be over 18 years on 1st January of the year in which he applies for full membership. A Full Member shall have the right to attend all General Meetings and shall have voting powers, may serve on the Committee of Management and may use the Club rowing equipment subject to the approval of the Captain.

Junior Member

A candidate for Junior Membership shall be under 18 years on 1st January in the year of joining the Club. He shall have the right to attend all General Meetings and shall not have voting powers, nor may he serve on the Committee of Management and may use the Club rowing equipment subject to the approval of the Captain. A Junior Member will automatically become a Full Member on the 31th December of the year of his 18th birthday.

Life Member

Life membership of the Club may be conferred by the Committee of Management. Only those who have rendered exceptional services to the Club or to the sport of rowing, or whose distinguished or influential position would render their membership of special advantage to the Club shall be elected Life Members. Life Members shall have the right to attend all General Meetings and shall have voting powers, may serve on the Committee of Management and may use the Club rowing equipment subject to the approval of the Captain.

Temporary.

A candidate applying for Junior or Full membership may be granted a Temporary Membership by an Officer of the Club (President, Captain, Secretary or Treasurer) for a period not exceeding sixty days. Temporary Membership may be cancelled by the Committee of Management for its convenience and without reference to the Temporary Member. Temporary Membership will lapse automatically upon granting of Full or Junior membership or after 60 days, whichever is soonest. A candidate may receive no more than one Temporary Membership in total. Temporary Members

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enjoy the same status within the Club as the membership category applied for (Full or Junior) with the exceptions that they may not attend General Meetings, vote at General Meetings or serve on the Committee of Management.

Associate Member.

A candidate who does not wish to use the Club equipment may be elected an Associate Member. An Associate Member shall not have the right to attend General Meetings and shall not have voting powers, nor may he serve on the Committee of Management.

Application Procedure.

The names and addresses of candidates for Full, Junior and Associate Membership together with their proposer and seconder shall be posted in a prominent position in the Club premises for at least fourteen days before being submitted to the Committee of Management for election. At least three-fourths majority of members present and voting shall be required for election. All candidates shall forward with their applications an appropriate subscription as decided by the Committee of Management annually and which shall be returned in the event of non-election.

Obligation To Compete For The Club.

It is a condition of membership of the Club that each member makes himself or herself available to compete in rowing and sculling for the Club if called upon to do so by the Captain. Should a member refuse to compete with full effort in rowing or sculling for the Club after being instructed to do so by the Captain then he or she shall be called before the Committee of Management to explain said refusal. The Committee of Management shall consider any explanation offered and they may thereafter apply whatever sanction they consider appropriate in the circumstances, up to and including termination of membership. In the event of termination of membership a refund of any membership subscription paid by the then ex-member for the year shall be refunded pro-rata to the amount of time remaining to the next 1st of October

14 Annual Subscriptions

The annual subscription shall be decided by the Committee of Management and shall become due and payable on the 1st October each year. After 1st January each year a list of any members whose subscriptions remain unpaid shall be submitted by the Honorary Secretary to the Committee of Management who may strike their names from the roll of membership.

15 Annual General Meeting

The Annual General Meeting shall take place during September. The agenda of the meeting will be as follows

- (a) Minutes of the previous Annual General meeting and any Special General Meeting held during the year.
- (b) Honorary Secretary's Report for the year.
- (c) Honorary Treasurer's Report for the year

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- (d) Captains Report for the Year
- (e) Elections of the Officers and Committee
- (f) Election of Auditors
- (g) Any other business

16 Special General Meetings

A Special General Meeting may be called at the request of the Committee of Management or on a requisition to the Secretary, signed by at least ten voting members stating the business to be brought forward. This meeting shall be held within 21 days of the receipt of the requisition. Ten days' notice shall be given to all members entitled to attend and vote at General Meetings. No business other than that specified in the notice of the Special General Meeting shall be conducted or transacted at that meeting.

17 Quorum at General Meetings

At any Annual, Extraordinary or Special General Meetings held by the Club, a minimum of twenty voting members shall form a quorum.

18 Power to fill Vacancies

Should any member of the Committee of Management fail, without satisfactory reason to carry out his duties, the Committee of Management shall have power to remove him from office. The Committee of Management may fill this or any other vacancy that might occur during the year.

19 Voting at General Meetings and Meetings of the Committee Management

Unless otherwise provided in these rules, the results of any vote or ballot shall be decided on a simple majority of members present and voting.

20 Authority to Borrow Sums of Money

The Directors of Neptune Rowing Club Ltd be and are hereby authorised to borrow in their own names on behalf of the Club such sums of money, to an extent not exceeding such amount as may be authorised by the Committee of Management of the Club, upon such terms and conditions as may be authorised by the Committee of Management of the Club. To secure the aforementioned borrowings the Directors be and are hereby authorised to give such security as may be authorised by the Committee of Management of the Club.



21 The Sale of Intoxicating Liquor / Registration of Clubs Act

- (a) The sale of intoxicating liquor on the Club premises shall be governed by the conditions laid down in the various Intoxicating Liquor Acts particularly as they apply to Sporting Clubs and the hours in which Intoxicating Liquor may not be sold will be those laid down in the said Acts. No person who is not a member of the club will be served with intoxicating liquor unless he is invited and accompanied by a member of the Club who shall have signed his own name and the name and address of such visitor in the Visitors Book together with the date of such visit upon the admission of such visitor to the Club. No excisable liquors shall be sold or supplied in the Club premises to any person under the age of eighteen years.
- (b) No member of the Committee of Management and no manager or servant employed in the Club shall have a personal interest in the sale of excisable liquors therein or in the profits arising from such sale.
- (c) No excisable liquors shall be sold or supplied for consumption outside the premises of the Club except to members of the Club between the hours of eight o'clock in the morning and ten o'clock at night.
- (d) No excisable liquor shall be supplied for consumption on the Club premises to any person (other than a member of the club lodging in the Club premises) or be consumed on the Club premises by any person (other than a member of the club lodging in the Club premises)
- (i) At any time on Christmas Day or Good Friday.
- (ii) On any other day, as specified hereunder, outside the time so specified in respect of it;
- (A) St. Patricks Day between 12.30pm and 12.30am on the following day.
- (B) Christmas Eve – between 10.30am and 11.30pm
- (C) Any other Sunday (except St. Patricks Day which falls on a Sunday) – 12.30pm and 11.00pm
- (D) Any other Monday, Tuesday, Wednesday or Thursday – between 10.30am and 11.30pm.
- (E) Any other Friday or Saturday – between 10.30am and 12.30am on the following day.

The hours specified in paragraph (ii) above in respect of any day specified in that paragraph are in addition to the period between midnight and 12.30am on that day where that period is included in the hours so specified in respect of the eve of that day.

- (e) Excisable liquor may be supplied for consumption on the Club premises to any person and consumed on the Club premises for the period of one hour after the expiration of the usual time period under the conditions specified hereunder:-
- i. The excisable liquor must be ordered by the person at the same time as the ordering of a substantial meal by him/her.

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- ii. The excisable liquor must be consumed at the same time as and with the meal.
 - iii. The excisable liquor must be supplied and consumed in the portion of the Club premises usually set aside for the supply of meals.
 - iv. The excisable liquor must be paid for at the same time as the meal is paid for.
- (f) Excisable liquor may be supplied for consumption on the Club premises to any person and consumed on the Club premises for the period of one hour after the expiration of the usual time period under the conditions specified hereunder:-
- i. No excisable liquor shall be sold to or supplied by the Club to any person under the age of eighteen years.
 - ii. No person under the age of eighteen years is allowed into the licensed area of the Club after 9.00pm. An exception is made in respect of a child who is accompanied by his/her parent or guardian and the child may be allowed into the licensed area between the hours of 10.00am 9.00pm (or as late as 12.30pm on a Sunday).
 - iii. A child whose age is at least fifteen years but under the age of eighteen years and who is accompanied by his/her parent or guardian may be allowed into the licensed area of the Club on the occasion of a Private function at which a substantial meal is served to persons attending the function.

22 Making and Rescinding of Rules

No rule shall be made or rescinded except at the Annual General Meeting or at a Special General Meeting. All such amendments, alterations or additions shall have a proposer and a seconder and shall be handed to the Honorary Secretary in the case of a Special General Meeting at least 21 days before such a meeting or in the case of the Annual General Meeting not later than the 31st August. All such proposals shall be included on the Agenda, and a majority of at least two-thirds of the members present and voting will be required to change any rule.

23 Bye-Laws

Bye-Laws of the Club shall be regarded as supplementary to these rules binding on all members. The Committee of Management shall have the authority to pass bye-laws on urgent matters as required. These will be presented to the subsequent Annual General Meeting

24 Miscellaneous

The Committee of Management shall have the power to decide and arrange all matters which may arise and are not directly controlled by the foregoing rules and they shall be at liberty to make any bye-laws necessary, provided they do not conflict with the Club Rules.



25 Suspension or Termination of Membership

- (a) The Committee of Management, for such a period as it thinks fit, withdraw the use of the Club House and/or any part of the Club's premises, from any member or visitor who, in the opinion of the Committee of Management, has infringed any rule or bye-law of the Club.
- (b) If any member by conduct or otherwise shall in the opinion of the Committee of Management, bring or cause discredit upon or to the Club or endanger the welfare or good order of the Club, its members or its property, such conduct or other matter shall be inquired into by the Committee of Management and written notice of the matter of such enquiry shall be given to the member concerned, who may attend such enquiry by the Committee of Management to speak in his own defence and to call witnesses on his behalf. It shall be in the discretion of the Committee of Management to convene a Special General Meeting of the members of the Club to determine whether such member be permitted to remain a member of the Club. The member may again speak in his own behalf and may call witnesses. In the event of a resolution that the name of such member be deleted from the Roll of Members of the Club being adopted by two-thirds of the members of the Club attending such Special General Meetings and voting by ballot, such member shall forthwith cease to be a member of the Club.

26 Waiver of legal rights.

Pursuant to the provisions of section 34(1)(b) of the Civil Liability Act 1961 members waive their legal entitlement to claim against a fellow member, Officer or Committee member, compensation for personal injury, or loss as a result of personal injury, howsoever caused.'

27 Authorisation of Rules

The above rules 1 – 24 being the original rules as recommended by the Committee of Management on the 3rd day of January 1989 and passed by Extraordinary General Meeting of the members held on the 30th day of January 1989 and amended subsequently by Annual and Extraordinary General Meeting.

Amended

- 1998 Rule 12 "Subscription"
- 2000 Rule 18 "Trustees" (Deleted)
- 2000 Rule 19 "The Sale of Intoxicating Liquor/Registration of Clubs Act"
- 2001 Rule 3 "Statement of Non-Discrimination"
- 2001 Rule 12 "Membership (Junior Member)"
- 2001 Rule 13 "Annual Subscription"
- 2001 Rule 19 "Authority to borrow Sums of Money"
- 2001 Rules -Former Rules 3-23, renumbered as Rules 2-24
- 2004 Rule 20 "The Sale of Intoxicating Liquor/Registration of Clubs Act"

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- 2009 Rule 6 "Committee of Management"
- 2009 Rule 25 "Waiver of Legal rights" (added)
- 2009 Rules Former rule 25, re-numbered as Rule 26
- 2012 Rule 12 "Obligation to Compete for the Club"
- 2018 Rules New rules added. See AGM minutes. All subsequent Rules re-numbered.